

The Quick Guide to Getting Your School Involved

[Grab your reader's attention with a great quote from the

1 Tell your Head Teacher & Colleagues

You can **download** a template letter which details everything your head teacher, and colleagues need to know.

2 Send a letter home to parents to tell them about what you are planning and invite them to register their children.

Download our template letter for parents here and decide if you are going to use the opportunity to fundraise. You could raise funds for your own PTA, a cause local to your school or one of our **official charity partners**.

3 Remind everybody that your class/school are taking part

Download flyers and posters here.

4 Sponsorship Forms **Download** our Sponsorship template form here

5 Race day planning To help you organise parents ahead of race day, **download** a template letter which contains all the vital information parents need including timing, location, travel arrangements, group meeting points etc..